

# Citizens National Bank

## MyNetTeller and Payment Center

### Selecting your MyNetTeller or Payment Center Start Page

Online Banking's user-friendly customization allows you to decide which features show up on-screen and where. You can choose between two start page options – MyNetTeller and Payment Center – and you can change your selection at any time.

#### How to set your start page

1. Go to the MyNetTeller or Payment Center options on the top navigation bar.
2. To make one of the pages the new landing page, click "Set As Start Page." If this is your first login, you will see default widgets and page configuration options.
3. Configure the MyNetTeller or Payment Center page by clicking "Configure This Page" on the top left portion of each screen.

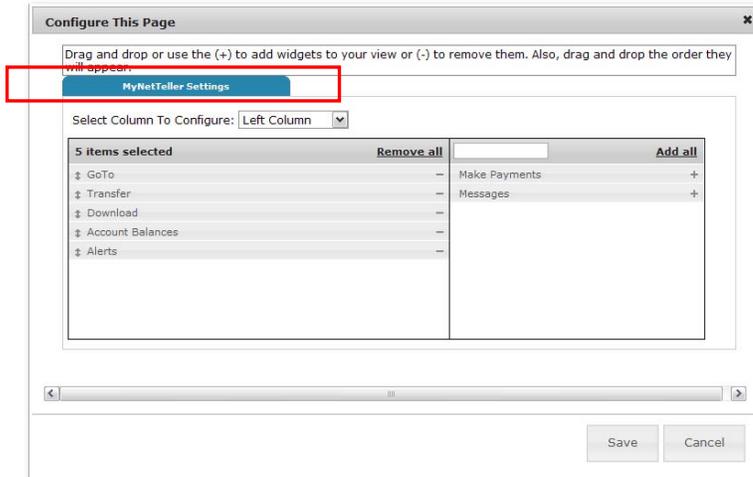
The screenshot displays the MyNetTeller interface with a navigation bar at the top containing 'Main', 'Bill Payment', 'E-Statements', and 'Options'. Below the navigation bar, there are tabs for 'My NetTeller', 'Accounts', 'Order Checks', 'Interest Rates', and 'Open An Account'. A red box highlights the 'Set As Start Page' checkbox and the 'Configure This Page' link. The main content area is divided into several widgets: Alerts, GoTo, Messages, Transfer, Download, Account Balances, My Accounts, Recent Transactions, Scheduled Transfers, Recent Transfers, Recent Statements, Welcome, Did You Know, Check It Out!, and VIP Tokens. The 'My Accounts' widget shows a table of transactions:

Date	Description	Amount	Action
03/22/10	Bus DCA 0001 -> Tish CK 0005	\$7.77	<a href="#">View</a>
03/22/10	Bus DCA 0001 -> Tish CK 0005	\$1.11	<a href="#">View</a>

#### How to configure the page

1. Choose a column from the "Select Column To Configure" drop-down field. The names of widgets (items) assigned to that column will appear.

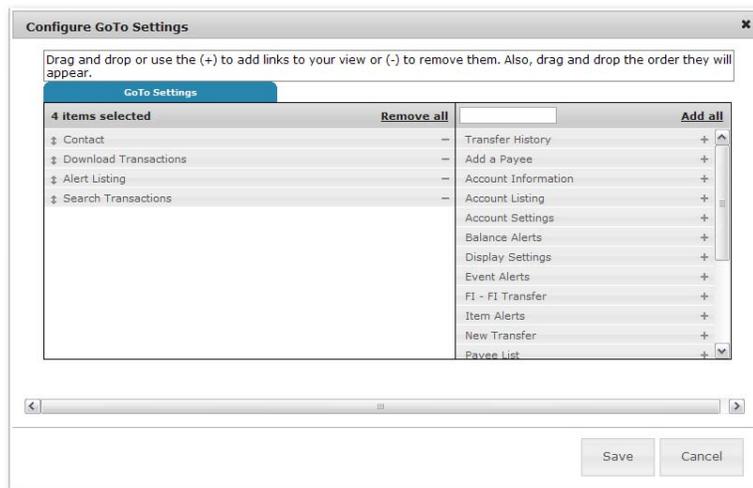
2. Review the widgets being displayed (left side of lightbox) and the widgets not currently displaying (right side of lightbox).
3. Add widgets by clicking the plus (+) next to the widget you'd like to display. Remove widgets by clicking the minus (-) next to the widget you'd like to remove.
4. Once widgets are added, you can click and drag the displaying widgets to change their order.
5. Repeat the steps listed above for each column.
6. Click Save. The "Configure This Page" lightbox will close and will reload to reflect the changes.



## How to configure the widget

Not only can you configure the page to your individual preferences, you can also configure each widget.

1. Click the "Configure" icon on the widget. The Configure lightbox will appear:



2. Review the items being displayed (left side of lightbox) and items not currently displaying (right side of lightbox). Note: A user configuring the widget for the first time will not have any items on the left side.
3. Click minus (-) on an individual item to remove that item from the widget or click the plus (+) on an individual item to include it in the widget.
4. Click and drag the displaying items to change their order.
5. Click Save. The "Configure" lightbox will close and the widget will reload to reflect the changes.